

ANIMAL CONTROL OFFICER II

NATURE OF WORK IN THIS CLASS:

This is complex technical work involved in animal control, quarantine and enforcement activities.

Employees in this class perform complex technical duties including independent work in specialized areas and serve as team or group leaders over lower level technical staff.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed).

Leads the work of lower level technical staff in animal control, quarantine and enforcement activities.

Selects, installs and operates appropriate equipment designed to capture stray or feral animals; conducts field surveys to determine numbers and location of stray, feral or licensed animals within municipalities; implements impoundment procedures for stray or feral animals.

Investigates complaints of animal bite cases and quarantines all biting animals; investigates public complaints regarding stray or feral animals; answers questions regarding the licensing and disposal of animals; advises animal owners and the public concerning quarantine measures and other animal regulations, laws and ordinances.

Enforces animal control laws; issues citation for non-compliance.

Observes and makes clinical evaluations of impounded or quarantined animals for detection of rabies; administers rabies vaccinations to animals.

Euthanizes unwanted and unclaimed animals; dissects animals under rabies observation and removes brains, collects stool, blood and other samples from animals for laboratory analysis.

Eradicates and disposes of feral animals which destroy property and endanger the health and safety of residents; prepares, stores, distributes and disposes of poison baits utilized in the control of feral animals.

Writes reports and makes technical recommendations concerning use and deployment of animal control equipment, status of chronic animal control problems and corrective measures.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

- Knowledge of the care and handling of animals.
- Knowledge of animal regulations, investigation and inspection procedures.
- Ability to lead the work of others.
- Ability to enforce regulations with tact, firmness and impartiality.
- Ability to think and act quickly and calmly in emergencies.
- Ability to communicate effectively, orally and in writing.
- Ability to work effectively with the public and employees.
- Ability to maintain records and prepare activity reports.
- Skill in the safe operation of a motor vehicle.

MINIMUM EXPERIENCE AND TRAINING:

- (a) Two years of experience as an Animal Control Officer I or equivalent work and graduation from high school; or
- (b) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION:

Possession of a valid driver's license.

ESTABLISHED: JULY 1980



DAVID R. FLORES, Executive Director
Civil Service Commission