

AUDIOMETRIST

NATURE OF WORK IN THIS CLASS:

This is technical work in administering audiometric screening tests for the detection and reporting of hearing impairments and of delayed speech and language development.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed.)

Sets up and operates audiometric screening test equipment; gives instructions to children on test procedures to be followed; checks the operation of equipment and makes simple adjustments; records and tabulates results for professional interpretation by superior.

Refers individuals failing screening tests to clinical professionals for interpretation of test results and determination of need for more definitive examination and treatment of communication disorders; arranges for follow-up tests.

Prepares and maintains accurate screening records and files.

Assists in the maintenance and calibration of audiological equipment.

May perform incidental clerical duties, such as typing, receptionist duties and general office work.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Ability to learn and apply the principles and methods of audiometry.

Ability to administer audiometric screening tests to children effectively.

Ability to give and follow oral and written instructions.

Ability to learn, maintain and calibrate audiological equipment.

Ability to work effectively with employees and the public.

Ability to prepare and maintain audiometric screening tests records and reports.

Ability to learn and apply clerical office procedures, techniques, and equipment.

Skill in the safe operation of a motor vehicle.

MINIMUM EXPERIENCE AND TRAINING:

(A) Two years of experience as an aide in working with children in school, nursery, recreation program or other similar activity; or

(B) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION:

Possession of a valid driver's license.

Established: July 1980



DAVID R. FLORES, Executive Director
Civil Service Commission