

**BUS DRIVER  
VOLUNTEERS ARE IMPORTANT PEOPLE AGENCY**

**NATURE OR WORK IN THIS CLASS**

Performs skilled work in the operation of large automotive equipment in senior citizens to and from pre-determined locations.

**ILLUSTRATIVE EXAMPLES OF WORK** (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Operates a large automotive equipment to transport senior citizens to and from their pre-determined locations.

Ensures discipline, safety, and comfort of passengers; enforces rules and regulations on the van.

Cleans and services the van and reports mechanical repairs as required.

Receives on the job training in first aid, passenger discipline, defensive driving, and other training as required.

Performs related duties as required.

**MINIMUM EXPERIENCE AND TRAINING**

Knowledge of the traffic laws, regulations and safe driving practices.

Ability to maintain discipline, safety, and comfort of senior citizens and other passengers.

Ability to apply safe driving practices on the job.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Skill in the operation of large automotive equipment.

**MINIMUM EXPERIENCE AND TRAINING**

A) One year of experience in the operation of large automotive equipment; or

B) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

**NECESSARY SPECIAL QUALIFICATION**

Possession of a valid chauffeur's license.

Pay Grade:        F

  
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JOHN S. SALAS  
ACTING EXECUTIVE DIRECTOR  
CIVIL SERVICE COMMISSION