

## DEVELOPMENTAL DISABILITY AIDE I

NATURE OF WORK IN THIS CLASS:

This is routine developmental disability work in observing and training severely handicapped clients.

Employees in this class perform routine duties independently after initial training and work under closer supervision on more complex developmental assignments.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed).

Assists and participates in performing a variety of scheduled developmental disability training and evaluation duties for handicapped clients, applying well established and standardized procedures and techniques.

Supervises and trains clients in activities of daily living such as bathing, dressing, eating and personal hygiene; works closely with individual clients and their families.

Maintains records and prepares reports of daily observations.

May transport clients to and from appointments.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Ability to maintain an understanding attitude toward handicapped persons.

Ability to learn and apply interviewing techniques.

Ability to train clients in activities of daily living such as bathing, dressing, eating and personal hygiene.

Ability to learn and apply the various developmental disability program services and functions.

Ability to deal effectively with handicapped persons.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare routine reports.

Skill in the safe operation of a motor vehicle.

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MINIMUM EXPERIENCE AND TRAINING:

- (a) Graduation from high school; or
- (b) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION:

Possession of a valid driver's license.

ESTABLISHED:        JULY, 1980

  
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DAVID R. FLORES, Executive Director  
Civil Service  
Commission