

DEVELOPMENTAL DISABILITY AIDE III

NATURE OF WORK IN THIS CLASS:

This is complex developmental disability work involved in providing services to severely handicapped clients.

Employees in this class perform the full range of complex developmental disability work and serve as team or group leaders over less experienced aides.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed).

Participates in the evaluation of clients to determine their training needs; implements, conducts academic and vocational classroom training.

Conducts and supervise group training in accordance with prescribed programs; provides guidance in work and training activities.

Designs, implements and modifies behavioral management programs as required.

Copes with day-to-day problems and feelings of the handicapped persons and reports observations on individual behavior.

Leads the work of lower level aides.

May transport clients to and from the center.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of principles, practices, methods and techniques of developmental disability work as they relate to the evaluation and training of handicapped persons.

Knowledge of the various developmental disability program services and functions.

Ability to lead the work of others.

Ability to implement training and evaluation programs for handicapped persons.

Ability to deal effectively with the handicapped.

Ability to work effectively with the public and employees.
Ability to communicate effectively, orally and in writing.
Ability to maintain records and prepare reports.
Skill in the safe operation of a motor vehicle.

MINIMUM EXPERIENCE AND TRAINING:

(a) Two years of experience as a Developmental Disability Aide II or equivalent work and graduation from high school; or

(b) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION:

Possession of a valid driver's licence.

ESTABLISHED: JULY, 1980



DAVID R. FLORES, Executive Director
Civil Service
Commission