

ENVIRONMENTAL PUBLIC HEALTH OFFICER II**NATURE OF WORK IN THIS CLASS**

This is a mid-level professional class in the Environmental Public Health Officer series conducting moderately to highly complex work in the field of environmental public health and drug diversion. Employees in this position must apply their experience and higher knowledge in the principles and theories of environmental public health and drug diversion.

Incumbents in this position generally work under the direction and supervision of an Environmental Public Health Officer Supervisor and the leadership of an Environmental Public Health Officer III in the major areas of health and sanitation, food safety, plans and specifications, consumer commodities, controlled substances, mosquito surveillance and control, animal and vector control, and radiological health.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Conducts complex compliance inspections and violation investigations of health-regulated establishments.

Conducts, leads, and/or coordinates the investigations of large and/or complex public nuisance complaints.

Evaluates available data, challenges, and resources to determine resolution to the existing and potential hazards, and reviews existing policies and procedures to determine the need for revision to improve efficiency and effectiveness.

Conducts and finalizes construction plan reviews of establishments and pre-operation inspections.

Determines the compliance of more restrictive or unusual consumer articles, such as prescription drugs, Class II and III medical devices, and retail hazardous substances detained at ports of entry and sold in retail establishments.

Conducts compliance and pre-operation inspections of registered pharmaceutical controlled substance dispensers and distributors deemed unusually complex.

Conducts investigations into the unlawful acquisition of pharmaceutical controlled drugs by non-medical individuals.

Conducts, leads, and coordinates the surveillance and investigations of mosquito-borne and other zoonotic disease outbreaks, and assists in the investigations of large outbreaks.

Conducts pre-operation and compliance inspections of existing facilities possessing traditional ionizing radiation emitting devices and participates in emergency response to radiation incidents.

Performs laboratory duties for the preparation, analysis, and identification of mosquitoes and food/water contaminants.

Performs other related duties.

ENVIRONMENTAL PUBLIC HEALTH OFFICER II**MINIMUM KNOWLEDGE, ABILITIES AND SKILLS**

Knowledge of basic principles and theories of physical, biological, and chemical sciences; and statistics, algebra, epidemiology, and analytical laboratory operation applicable to environmental public health and safety.

Knowledge of principles, practices, and techniques relating to the protection of public's health and the enforcement of environmental public health and drug diversion laws and regulations.

Knowledge of English usage, spelling, grammar, and punctuation.

Ability to learn, interpret, and apply environmental laws, rules, regulations, policies, and procedures governing environmental public health programs.

Ability to plan, organize, analyze, and evaluate facts.

Ability to prepare recommendations for the removal or reduction of environmental public health violations.

Ability to use field equipment to measure, monitor, collect, and sample environmental qualities or conditions.

Ability to handle laboratory equipment and materials.

Ability to apply field investigative techniques, data gathering, and basic research.

Ability to prepare technical reports and other written documents, and maintain records in an organized manner.

Ability to conduct inspections, investigations, and surveys of industrial, residential, or business establishments.

Ability to work effectively with the public and employees.

Ability to communicate clearly, concisely, and effectively both orally and in writing.

Skill in the safe operation of a motor vehicle.

Skill in the use of computers and other modern office equipment.

Skill in the operation and care of basic field instruments and laboratory equipment.

MINIMUM EXPERIENCE AND TRAINING

- a) Graduation from a recognized college or university with a Master's degree in Environmental Health, Environmental Science, Environmental Engineering, or Natural Sciences; and one (1) year of work experience in environmental health, protection, sanitation, or safety; or
- b) Graduation from a recognized college or university with a Bachelor's degree in Environmental Health, Environmental Science, Environmental Engineering, or Natural Sciences; and two (2) years of work experience in environmental health, protection, sanitation, or safety; or
- c) Graduation from a recognized college or university with a Bachelor's degree in any field of study with a minimum of 30 semester hours or 45 quarter hours in basic sciences, and a course in college

ENVIRONMENTAL PUBLIC HEALTH OFFICER II

algebra or higher level math; and four (4) years of work experience in environmental health, protection, sanitation, or safety.

NECESSARY SPECIAL QUALIFICATIONS:

- a) Must possess a valid Guam driver's license.
- b) Credentialed as a Registered Environmental Health Specialist (REHS) or Registered Sanitarian (RS) with the National Environmental Health Association, or from any State equivalent association, organization, or entity recognized by that State's environmental health regulatory agency may be required.
- c) Certified pesticide applicator license for the application of pesticides on private and public grounds may be required after employment and when made available through the Department of Public Health and Social Services.
- d) Certified Pool/Spa Operator (CPO) with the National Swimming Pool Foundation may be required after employment and when made available through the Department of Public Health and Social Services.
- e) The following certifications from the National Environmental Health Association may be required after employment and when made available through the Department of Public Health and Social Services:
 - o Certified Professional – Food Safety (CP-FS); and
 - o Healthy Homes Specialist Credential (HHS).

ESTABLISHED:	OCTOBER 2012		
AMENDED:	JANUARY 2013		
PAY GRADE:	M		
STATUTE:	Public Law 30-138 / Public Law 31-233		
HAY EVALUATION:	KNOW-HOW:	E 1 2	200
	PROBLEM SOLVING:	E 3 33%	66
	ACCOUNTABILITY:	D 2 C	87
	TOTAL POINTS:		353

Benita Manglona
BENITA A. MANGLONA, Director
 Department of Administration