

FORESTRY DIVISION CHIEF

NATURE OF WORK IN THIS CLASS:

Administers the programs and activities of the Forestry Division.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed).

Directs the management, reforestation, development and protection of the island's forest lands and its resources.

Directs a cooperative forestry program for privately owned forest lands.

Maintains a close cooperative relationship with the U.S. Forest Service Institute of Pacific Islands Forestry in Hawaii.

Formulates policies, procedures and guidelines for the forestry program.

Prepares projection reports of the program's needs and achievement reports on a timely basis.

Prepares annual application for several cost-sharing federally funded forestry and non-forestry programs.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the principles and practices involved in tropical forest land management and protection.

Knowledge of dendrology and mensuration.

Ability to administer forestry management, protection and conservation programs and activities.

Ability to prepare program applications.

Ability to make decisions in accordance with program guidelines.

Ability to evaluate operational effectiveness and recommend changes in operation to improve effectiveness.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

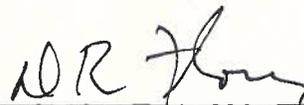
Ability to maintain records and prepare reports.

MINIMUM EXPERIENCE AND TRAINING:

(a) Four years of professional experience in forestry protection and conservation work, one year supervisory experience and graduation from a recognized college or university with a Bachelor's degree in forestry or closely related field; or

(b) Any equivalent combination of experience and training beyond the Bachelor's degree which provides the minimum knowledge, abilities and skills.

ESTABLISHED: JULY, 1980



DAVID R. FLORES, Executive Director
Civil Service Commission