

HISTORIC PRESERVATION SPECIALIST I

NATURE OF WORK IN THIS CLASS

This is routine professional archeological work involved in the preservation of historical properties.

Employees in this class perform routine professional archeological work in prehistoric and historic archeology, work independently after initial training, and work under closer supervision on a variety of more complex developmental assignments.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed.)

Conducts historic site surveys; verifies information regarding site characteristics, conditions, significance or regulatory statutes.

Evaluates the historical significance of sites according to established criteria.

Prepares nomination forms for the national and the local register of historic places.

Participates in the preparation and revision of comprehensive historic preservation plans. Assists in public education workshops.

Prepares reports and maintains records relating to specific archeological findings.

Provides program information or assistance to requesting officials or the public.

Operates archeological equipment and field vehicles.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of the principles of archeology, anthropology, history, architecture, folklore, and geography.

Knowledge of the prehistoric culture of Guam.

Knowledge of federal and local historic preservation laws, regulations and standard operating procedures.

Ability to conduct surveys of terrestrial salvages or underwater expeditions.

Ability to operate archeological field and lab equipment and instruments.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

Skill in the use and care of tools and equipment used in archeological field and laboratory activities.

Skill in the safe operation of a motor vehicle.

MINIMUM EXPERIENCE AND TRAINING

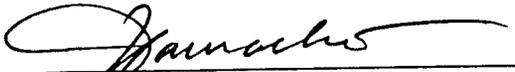
- a) Graduation from a recognized college or university with a Bachelor's degree in anthropology, archeology, or closely related field; or
- b) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION

Possession of a valid driver's license.

ESTABLISHED: SEPTEMBER 1991

PAY RANGE: 37



FELIX P. CAMACHO
Executive Director
Civil Service Commission