

LABORER CREW LEADER

NATURE OF WORK IN THIS CLASS:

Leads and performs a wide variety of light and heavy manual work.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed).

Leads and performs unskilled work involved in the maintenance and repair of streets, parks, public grounds, buildings and related areas; the movement of a variety of tools, supplies, equipment and materials.

Estimates the time and materials needed for work projects.

Insures that materials and equipment are properly maintained and that replacement are available.

Applies and enforces safe work practices on the job.

Maintains records and prepares reports.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the standard methods, practices, tools and equipment used in unskilled manual labor work.

Ability to lead the work of others.

Ability to estimate the time and materials needed for work projects.

Ability to insure that materials and equipment are properly maintained and that replacement parts are available.

Ability to apply and enforce safe work practices on the job.

Ability to work effectively with the public and employees.

Ability to follow oral and written instructions.

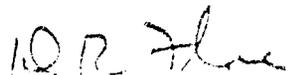
Ability to maintain records and prepare reports.

MINIMUM EXPERIENCE AND TRAINING:

(a) Two years of experience in a wide variety of light and heavy manual work; or

(b) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

ESTABLISHED: JULY, 1980



DAVID R. FLORES, Executive Director
Civil Service Commission