

MEDICAL LABORATORY TECHNICIAN I

NATURE OF WORK IN THIS CLASS:

This is routine technical laboratory work in a hospital or clinical setting.

Employees in this class perform routine laboratory work independently after initial training and work under closer supervision on a variety of more complex developmental assignments.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed).

Draws blood; prepares blood smears and related tasks.

Performs routine laboratory tests.

Provides technical assistance in histology, serology, and bacteriology; prepares reagents.

Sterilizes glassware and laboratory equipment.

Maintains simple records and checks reports for accuracy of identification data; distributes and posts laboratory results.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Ability to perform basic laboratory work including drawing blood, preparing blood smears, with respect to the receipt, identification, and routing of various types of specimens, the preparation and routing of reports.

Ability to develop familiarity with basic apparatus and equipment, laboratory methods and techniques in preparing blood smears and drawing blood.

Ability to perform routine laboratory tests and to post laboratory results and maintain records.

Ability to make simple arithmetical computations.

Ability to apply safe work practices.

Ability to work effectively with the public and employees.

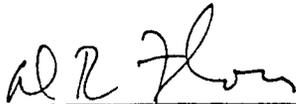
Ability to understand and follow oral and written instructions, and procedures.

Ability to maintain records and prepare routine laboratory reports.

MINIMUM EXPERIENCE AND TRAINING:

- (a) Six months of experience in routine laboratory work and graduation from high school; or
- (b) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

ESTABLISHED: JULY, 1980



DAVID R. FLORES, Executive Director
Civil Service Commission