

**TERRITORIAL PARK PATROL SUPERINTENDENT****CHARACTER OF DUTIES:**

Administers the security programs of the Territorial Park Patrol System.

**ILLUSTRATIVE EXAMPLES OF WORK:** (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed).

Plans and administers the activities of the island-wide Park Patrol Program.

Administers, coordinates and plans the park protection activities of the Park Protection Section including scheduling and task assignments of personnel.

Develops and administers policies for personnel, training and safety.

Investigates and prepares reports on motor vehicle, boating and personal injury accidents.

Develops interpretive programs for park visitors.

Reviews work of all assigned areas to determine conformance to established policies and procedures.

Prepares and justifies program budget.

Performs related duties as required.

**MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:**

Knowledge of the principles and techniques of natural resource management.

Knowledge of investigation and enforcement methods, procedures and practices.

Ability to develop and administer security programs for the Territorial Park Protection System.

Ability to enforce laws and regulations with tact, firmness and impartiality.

Ability to read and draw maps.

Ability to collect and assemble data and prepare reports.

Ability to maintain physical strength and agility.

Ability to coordinate effectively with employees and the public.

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**TERRITORIAL PARK PATROL SUPERINTENDENT**

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Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

Skill in the safe operation of motor vehicles and boats.

**MINIMUM QUALIFICATIONS:**

- A.) Three (3) years of experience in park patrol, natural resources management or security work, of which two (2) years must be in a supervisory capacity and graduation from a recognized college or university with a Bachelor's degree in Police Science, Public Administration or closely related field; or
- B.) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

**OTHER NECESSARY SPECIAL QUALIFICATIONS:**

- 1. Possession of a valid driver's license.
- 2. Current certification of Red Cross life saving and first aid.
- 3. Completion of Park Protection Officer or related Peace Officer Training Program.
- 4. Submit a police clearance.

Date Established: December 1992

Grade: M

  
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**JOHN S. SALAS**  
Acting Executive Director  
Civil Service Commission