

**WEIGHTS AND MEASURES TECHNICIAN****NATURE OF WORK IN THIS CLASS:**

This is routine weights and measurements standards enforcement work.

Employees in this class work as trainees in the conduct of inspections of weights and measures devices and commodities, and perform the routine inspections independently after initial training.

**ILLUSTRATIVE EXAMPLES OF WORK:** (These examples do not list all the duties that may be performed; any one position may not include all the duties listed.)

Receives on-the-job training in the areas of weights and measurements laws, regulations and standards; inspection procedures and techniques; weights and measures devices; inspector responsibilities and requirements; and on other program guidelines and requirements.

Conducts routine inspections of weights and measures devices and prepackaged commodities; reports any violations found.

Participates in the conduct of more complex inspections in a trainee capacity.

Performs routine maintenance work on weights and measurements standards equipment.

Keeps records of weighing and measuring devices used commercially within the Territory of Guam.

Gives general information regarding weights and measurements standards enforcement.

Performs related duties as required.

**MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:**

Knowledge of basic mathematics or algebra.

Ability to learn and apply weights and measurements standards, laws and regulations.

Ability to learn and apply weights and measures inspection methods, techniques and procedures.

Ability to learn and apply the basic fundamentals of weights and measures and the use of a variety of weighing and measuring devices.

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Ability to enforce laws and regulations with tact, firmness and impartiality.

Ability to work effectively with employees and the public.

Ability to communicate effectively, orally and in writing.

Ability to lift heavy weights.

Ability to maintain records and prepare reports.

Skill in the safe operation of a motor vehicle.

**MINIMUM EXPERIENCE AND TRAINING:**

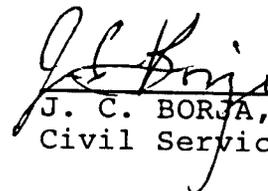
- a) One year of general experience in regulatory enforcement type of work, or technical work involving mathematical computations and data gathering and compilation, or other related work, and graduation from high school; or
- b) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

**NECESSARY SPECIAL QUALIFICATION:**

Possession of a valid driver's license.

ESTABLISHED: October, 1984

PAY RANGE: 23

  
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J. C. BORJA, Executive Director,  
Civil Service Commission