



Eddie Baza Calvo  
Governor  
Ray Tenorio  
Lieutenant Governor

DEPARTMENT OF ADMINISTRATION  
(DIPATTAMENTON ATMENESTRASION)

HUMAN RESOURCES DIVISION  
(Dibision Inadilanto Yan Guinaha Para Taotao)  
Post Office Box 884 \* Hagåtña, Guam 96932  
TEL: (671) 475-1132/1288 \* FAX: (671) 477-3671



Christine W. Baletto  
Director  
Joseph L.G. Rios, Jr.  
Deputy Director

**Closed Job Announcements**

**Where to Apply**

Submit employment applications at the Department of Administration, Human Resources Division 2<sup>nd</sup> floor, ITC building, Tamuning, between the hours of 8:00 a.m. – 5:00 p.m., Monday through Friday. Individuals with disabilities who require special accommodation should contact this office prior to any scheduled examinations or interviews.

**Job Announcements**

The recruitment vacancy listing below is subject to change without notice and should not be construed as a commitment by the Department of Administration, Human Resources and does not recommend nor endorse any particular department agency. We encourage all applicants to view the full, official job announcement for further information. The recruitment position listing below may be used for various departments/agencies.

**For More Information**

Call or visit us at the Department of Administration, Human Resources Division at (671)475-1141/1128 or the Department of Labor, One Stop Career Center at (671) 475-6400. In addition, job announcements and job application forms are accessible to Department of Administration's website at [www.hr.doa.guam.gov](http://www.hr.doa.guam.gov). Also, job applications can be downloaded from [www.govguamdocs.com](http://www.govguamdocs.com) or email [doajobs@doa.guam.gov](mailto:doajobs@doa.guam.gov).

Class Code	Position Title	Area of Consideration	Job Announcement No.	Date Opened	Date Closed	Pay Grade / Step	Salary
4.438	911 Emergency Medical Dispatcher	Open	DOA129-16	08/09/2016	08/30/2016	I-1	\$28,595.00
2.010	Administrative Officer	Departmental	DOA133-16	08/09/2016	08/23/2016	K-1	\$33,911.00
10.161	Automotive Mechanic I	Open	DOA131-16	08/09/2016	08/30/2016	H-1	\$26,520.00
3.005	Community Program Aide I	Open	DOA134-16	08/09/2016	08/30/2016	F-1	\$21,095.00
4.429	Fire Fighter Recruit	Open	DOA128-16	08/05/2019	08/19/2016	FL04-1	\$24,689.00
10.172	Heavy Equipment Mechanic II	Open	DOA132-16	08/09/2016	08/30/2016	I-1	\$28,595.00
2.201	License Officer I	Open	DOA140-16	08/09/2016	08/30/2016	F-1	\$23,171.00
1.205	Property Tax Appraiser I	Open	DOA139-16	08/09/2016	08/30/2016	O-1	\$28,595.00
8.110	Psychiatric Technician I	Open	DOA135-16	08/09/2016	08/30/2016	F-1	\$23,171.00
2.230	Regulatory Examiner I	Open	DOA124-16	07/27/2016	08/16/2016	K-1	\$33,911.00
0.418	Treasury Cashier Supervisor	Open	DOA126-16	07/27/2016	08/16/2016	I-7	\$28,595.00
0.233	Word Processing Secretary II	Open	DOA130-16	08/09/2016	08/30/2016	H-1	\$25,520.00

For: SHANE G. L. NGATA  
PERSONNEL SERVICES ADMINISTRATOR