

## **AGRICULTURAL MANAGEMENT SPECIALIST I**

### **NATURE OF WORK IN THIS CLASS**

This is routine professional work involved in the development and implementation of agricultural economic development schemes. Employees in this class perform routine duties independently after initial training and work under closer supervision on a variety of more complex developmental assignments.

**ILLUSTRATIVE EXAMPLES OF WORK** (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Assists in the collection, compilation and analysis of agricultural statistics.

Provides technical assistance to farmers in farm management and techniques to increase farm productivity output.

Prepares individual development plans or components of an overall agricultural development scheme.

Assists in the formulation and implementation of farm development program objectives.

Conducts experiments in farming and recommends favorable methods to upgrade the quality of produce and enhance the economic returns of farm and industry level.

Maintains records and prepares reports.

Performs related duties as required.

### **MINIMUM KNOWLEDGE, ABILITIES AND SKILLS**

Knowledge of the principles and techniques of agricultural economics and marketing.

Knowledge of the principles and techniques of agribusiness management.

Knowledge of agricultural techniques.

**MINIMUM KNOWLEDGE, ABILITIES AND SKILLS (Con't)**

Ability to collect, compile and analyze agricultural statistics and develop and implement agricultural economic development schemes.

Ability to work effectively with the public and employees.

Ability to communicate effectively.

Ability to maintain records and prepare technical reports.

Skill in the safe operation of a motor vehicle may be required.

**MINIMUM EXPERIENCE AND TRAINING**

- A. Three years of specialized experience as an Agricultural Management Technician II or equivalent work, and graduation from a recognized college or university with a Bachelor's degree in agricultural economics, agricultural education, agronomy, agriculture or related field; or
- B. Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

**NECESSARY SPECIAL QUALIFICATIONS**

Possession of a valid driver's license may be required.


ESTABLISHED: JULY 1980

AMENDED: MARCH 1996

PAY GRADE: K

HAY EVALUATION:

KNOW HOW:	DI1	152
PROBLEM SOLVING:	D3 (33%)	50
<u>ACCOUNTABILITY:</u>	<u>D1C</u>	<u>57</u>
TOTAL POINTS:		259

  
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ELOY P. HARA  
Executive Director  
Civil Service Commission