

AGRICULTURAL MANAGEMENT TECHNICIAN I

NATURE OF WORK IN THIS CLASS:

This is entry technical work involved in providing technical support to professional agricultural management specialists.

Employees in this class perform the full range of technical duties in the implementation of agricultural management programs. Work is performed under the general supervision of professional and senior technical staff.

ILLUSTRATIVE EXAMPLES OF WORK:

(Any one position may not include all the duties listed, nor do the examples cover all duties which may be performed.)

Assists agricultural management specialists in the technical implementation of established agricultural management programs, to include the Farmer's/Fisherman's Small Loan Revolving Fund, the Agricultural Land Lease Program, the Agricultural Water Rate Program, the Crop Compensation Program, the Bonafide Farmer Certification, and related programs.

Explains program eligibility and enforcement requirements to farmers.

Reviews all intake applications for completeness; makes eligibility determinations and prepares appropriate recommendations.

Conducts field work necessary to verify eligibility for and compliance to program requirements.

Conducts processing procedures of program applications with other government agencies and organizations.

Maintains records and prepares reports.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the basic principles and practices in the agricultural technology.

Agricultural Management Technician I

7.143

Page 3 of 3

NECESSARY SPECIAL QUALIFICATION:

Possession of a valid driver's license may be required.



Eloy P. Hara
Executive Director

Established: August, 1994

Evaluation:	C11	115
	C2 (22%)	25
	B1C	29

169

Pay Grade: H