

BUILDING INSPECTOR I

NATURE OF WORK IN THIS CLASS:

This is moderately complex technical electrical, plumbing, mechanical and building inspection work.

Employees in this class perform moderately complex building inspection and enforcement work independently on an ongoing basis and participate in the full range of complex technical duties under closer supervision.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed.)

Conducts periodic on-site inspections of buildings while under construction; determines if construction is in compliance with zoning and building codes, approved plans and specifications and proper standard of materials and workmanship.

Reports violations of building and zoning codes; advises contractors as to changes needed to conform to standards; makes follow up inspections of construction sites to determine degree of compliance.

Recommends issuance of certificate of occupancy upon completion of final inspection of buildings.

Interprets and applies pertinent building codes and regulations.

Prepares reports of records of inspections.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of local and national uniform building codes and standards.

Knowledge of the materials, methods and techniques used in the building construction trade.

Ability to read and interpret building construction plans and specifications and to recognize deviations from such plans in the construction process.

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Ability to enforce building codes and regulations with tact, firmness and impartiality.

Ability to make decisions in accordance with appropriate program guidelines.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

Skill in the safe operation of a motor vehicle.

MINIMUM TRAINING AND EXPERIENCE:


(a) Five years of progressively responsible experience in the building construction trade, including one year at the skilled level and graduation from high school; or

(b) Any equivalent combination of training and experience which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION:

Possession of a valid driver's license.

Established: JULY 1980



DAVID R. FLORES, Executive Director
Civil Service Commission