

## BUILDING INSPECTOR II

NATURE OF WORK IN THIS CLASS:

This is complex technical electrical, plumbing, mechanical and building inspection work.

Employees in this class perform the full range of complex building inspection and enforcement work, including independent work in specialized areas. Employees often serve as team or group leaders over less experienced technical staff.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed.)

Examines plans and specifications submitted with requests for permits for conformance with applicable building codes, ordinances, and standards; notifies contractors/builders of any discrepancies and makes recommendations for the necessary corrections.

Leads and conducts periodic construction inspections of building, remodeling and repairing of buildings and structures; inspects for proper standards of materials and workmanship.

Investigates complaints, recommending appropriate assistance or enforcement action on existing and new structures.

Recommends issuance of Certificate of Occupancy upon completion of final inspection of buildings.

Provides technical code and zoning regulation information and assistance to local industry and the general public.

Prepares reports and maintains records of inspections.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of local and national uniform building codes and standards.

Knowledge of the materials, methods and techniques used in the building construction trade.

Ability to read and interpret building construction plans and specifications and to recognize deviations from such plans in the construction process.

Ability to enforce building codes and regulations with tact, firmness and impartiality.

Ability to lead the work of others.

Ability to make decisions in accordance with appropriate program guidelines.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

Skill in the safe operation of a motor vehicle.

MINIMUM TRAINING AND EXPERIENCE:

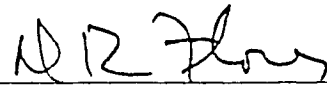
(A) Five years of progressively responsible experience in the building construction trade, including one year at the skilled level, one year of experience as a Building Inspector I or equivalent work and graduation from high school; or

(B) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION:

Possession of valid driver's license.

Established: July 1980



DAVID R. FLORES, Executive Director  
Civil Service Commission

PAY GRADE: J STEP 1: \$22,942 - STEP 10: \$34,414