

CHEMICAL DEPENDENCY TREATMENT SPECIALIST II

NATURE OF WORK IN THIS CLASS

This is moderately complex professional work involving competent patient care to chemical abusers.

Employees in this class perform moderately complex professional work independently on an ongoing basis and participate in the full range of complex professional duties under closer supervision.

ILLUSTRATIVE EXAMPLES OF WORK (Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed).

Schedules and conducts assessments for drug and alcohol clients; makes recommendations and develops treatment plans for new clients.

Assists in the development, implementation, monitoring and evaluation of client services; documents treatment recommendations, observations and other relevant information into client record files.

Facilitates individual, group and family counseling; facilitates co-dependency treatment groups.

Reviews and co-signs psychiatric technical progress notes; coordinates client referrals insuring medical providers are appraised of client's condition and progress on a timely basis.

Assists in the development of in-service training and treatment opportunities with other social service agencies.

Assists in implementing an integral treatment plan for client aftercare; assists in the development of data collections instruments to be used in the overall improvement of drug and alcohol treatment services.

Maintains record files for individual and group clients, including all written and assigned work; periodically reviews clients with the clinical supervisor.

Meets regularly with treatment team to discuss clients, including opening and closing cases.

Assists in crisis interventions, including alcohol and other drug withdrawal and suicide risk management; participates in the development and presentation of substance abuse education programs, as assigned.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of the principles and techniques involved in the treatment of addiction and alcohol abusers.

Ability to apply chemical dependency treatment casework principles and practices.

Ability to understand the dynamics of human behavior of individuals and groups.

Ability to develop a comprehensive chemical dependency treatment systems program.

Ability to interpret and apply rules, regulations, and procedures pertaining to chemical dependency treatment programs.

Ability to interview and prepare treatment plan for clients with drug and alcohol problems.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

Skill in the safe operation of a motor vehicle.

MINIMUM EXPERIENCE AND TRAINING

A) One year of professional human services work or chemical dependency experience, and graduation from a recognized college or university with a Bachelor's degree in social or behavioral science; or

B) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION

Possession of a valid driver's license.

Established: October, 1991
Pay Range: 40
Grade: L



FELIX P. CAMACHO
Executive Director
Civil Service Commission