

DENTAL OFFICER II**NATURE OF WORK IN THIS CLASS**

This is complex professional dental public health work in the diagnosis and treatment of diseases, injuries and malformations of teeth and gums and related oral structures.

Employees in this class perform the full range of complex professional dental duties, including independent work in specialized areas of the profession. Employees may supervise the work of lower level dentists and auxiliary personnel.

ILLUSTRATIVE EXAMPLES OF WORK (Any one position may not include all the duties listed, nor do the examples cover all duties which may be performed.)

Conducts oral and radiographic examinations of the mouth and related structures to diagnose, chart and plan appropriate treatment procedures.

Performs major oral surgery, such as extraction of impacted teeth, alveolectomies, apicoectomies, temporary reductions of fractured jaws, complicated extractions and in the early detection of oral cancer; prescribes necessary medications and performs post-operative procedures, including removal of sutures and other necessary treatment.

Administers local and general anesthetics; prepares and restores carious teeth; executes pulpotomies; performs endodontic treatment; diagnosis dental diseases and prescribes proper treatment and care; refers selected dental problems to appropriate dental specialists.

Takes impressions, bite registrations and other procedures for prosthetic services; fits and inserts finished appliances; adjusts dentures and bridges.

Recognizes symptoms of systemic diseases and refers cases for medical diagnosis.

Participates in setting procedures and other guidelines for program effectiveness.

Participates in promoting dental health education in the schools and community.

Maintains dental records and prepares required reports.

May supervise auxiliary personnel.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of the current principles, techniques and practices of dentistry, including operative dentistry, oral surgery, and prosthetic dentistry.

Knowledge of the diagnosis, correction and treatment of defects of the teeth and investing tissues.

Knowledge of the proper dietary principles required for the maintenance of sound teeth and healthy gums.

Ability to gain the confidence of patients, particularly of children.

Ability to interpret and apply pertinent laws, rules, regulations and other program guidelines.

Ability to supervise the work of others may be required.

Ability to work effectively with employees and the public.

Ability to communicate effectively, orally and in writing.

Ability to maintain appropriate dental records and prepare reports.

Skill in the use and care of dental instruments, equipment and materials.

MINIMUM EXPERIENCE AND TRAINING

Two years of professional experience as a dentist and graduation from a school of dentistry accredited by the American Dental Association with a D.D.S. or D.M.D. degree.

NECESSARY SPECIAL QUALIFICATION

Possession of a current license to practice dentistry in one of the states or territories of the United States.

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FELIX P. CAMACHO
Executive Director
Civil Service Commission