

NATURE OF WORK IN THIS CLASS:

Operates light equipment used in the construction and maintenance of public facilities and grounds and/or transportation of materials.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed nor do the examples cover all the duties which may be performed.)

Operates forklifts, light trucks and similar equipment to transport a variety of materials.

Operates tractor mower, farm tractor and similar equipment for varied work projects and operations.

Inspects, cleans and services assigned equipment; maintains, makes minor repairs and reports mechanical defects of assigned equipment.

Maintains travel, fuel, and maintenance records.

Applies safe work practices on the job.

May operate moderately heavy equipment on relief and training basis.

May transport personnel and perform general labor and grounds work.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the traffic laws, regulations and safe driving practices used in the operation of light equipment.

Ability to operate forklifts, light trucks, tractor mower, farm tractor, and similar equipment.

Ability to learn and perform preventive maintenance and make minor repairs on light equipment.

Ability to apply safe work practices on the job.

Ability to work effectively with the public and employees.

Ability to follow oral and written instructions.

Ability to perform manual labor.

Ability to maintain work records.

Skill in the operation of light equipment.

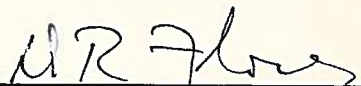
MINIMUM EXPERIENCE AND TRAINING:

- a) Six months of experience in the operation of light equipment; or
- b) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION:

Possession of a valid chauffeur's license.

Established: July 1980



DAVID R. FLORES, Executive
Director, Civil Service Commission