

FILM SUPERVISOR

NATURE OF WORK IN THIS CLASS:

This is technical and supervisory work involving film production for television broadcasting.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed.)

Supervises and participates in the production of films for television broadcasting.

Screens, evaluates and recommends films for inclusion in broadcast schedules; cuts and splices films to insert spot announcements.

Produces and directs motion picture film documentary sequences for television productions.

Edits all locally produced films.

Reviews, sorts and routes films based upon program schedules.

Consults with television producers, directors and other personnel on all matters relating to film editing.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of photographic technology.

Knowledge of cinematography techniques as they relate to television broadcasting requirements.

Ability to supervise the work of others.

Ability to evaluate the artistic and technical suitability of films for editing purposes.

Ability to shoot and produce motion picture film sequences.

Ability to produce and direct film documentaries.

Ability to cut and splice films.

Ability to supervise the maintenance of a film library.

Ability to work effectively with the public and employees.

Ability to communicate effectively orally and in writing.

Skill in the use and care of photographic and auxiliary equipment.

MINIMUM EXPERIENCE AND TRAINING:

- A) Two years of progressively responsible technical experience in motion picture reproduction and film editing; or
- B) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

Established: July 1980

PAY RANGE: 15



DAVID R. FLORES
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