

SENIOR ECONOMIST

NATURE OF WORK IN THIS CLASS:

This is supervisory professional work involved in planning and conducting economic studies or projects, analyzing, evaluating and interpreting and presenting economic and statistical data and reports.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed).

Supervises the collection, analyses and interpretation of various economic and statistical data; proposes solutions to aid in solving various economic problems.

Assists in formulating guides and policies pertaining to financing and investment; reviews and studies the various economic trends and developments.

Assists in coordinating the various programs and policies to insure effective and efficient operations.

Supervises studies involving the collection of relevant economic data and uses these data to analyze problems in such areas as the effect of changes in technology, industrial organization, government policy and the supply and demand of goods and services.

Assists in conducting economic research and analyses for the preparation of periodic reports concerning production, consumption, marketing, prices, distribution, technological developments and other factors; makes suggestions and recommendations directed toward promoting the most profitable and effective operation.

Conducts studies of local pricing methods and procedures used by business firms in the various lines of businesses involving the influence of customary prices, competition, cost and other factors in the establishment of prices.

Directs the preparation of informational materials for presentation to other agencies, businesses and interested persons.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of principles, theories and practices of economics.

Ability to apply statistical methods and techniques.

Ability to apply research methods and techniques applicable to the general field of economics.

Ability to use general economic trends and developments for interpretation.

Ability to use sources of economic, financial and other materials and data needed for research studies.

Ability to supervise the work of others.

Ability to plan, organize and conduct economic research projects.

Ability to analyze and interpret statistical data for forecasting future developments.

Ability to recognize problems, developments, and trends in order to interpret their significance in the overall project results.

Ability to work effectively with the public and employees.

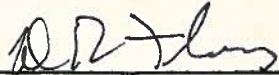
Ability communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

MINIMUM EXPERIENCE AND TRAINING:

- (A) Four years of experience in conducting comprehensive research and analysis of complex problems in economics and graduation from a recognized college or university with a Bachelor's degree in economics or closely related field; or
- (B) Any equivalent combination of experience and training beyond the Bachelor's degree which provides the minimum knowledge, abilities and skills.

ESTABLISHED: JULY, 1980



DAVID R. FLORES, Executive Director
Civil Service Commission