

**ATTORNEY
LEVEL 3****DESCRIPTION OF WORK:**

Handles core assignments at a more complex level, and is an expert in one or more areas of law; primarily responsible for the development of legal strategy.

May provide day-to-day legal advice to elected officials; may advise legislative committees and/or individual legislators to provide written or oral advice and assistance as requested which may include bill drafting advice or appearances before the legislative committees as deemed appropriate by the agency head.

Provides guidance and mentoring to Level 1 and 2 attorneys. Conducts in-house training for attorneys.

Provides input to Managing Attorney on level 1 and 2 attorneys' development and performance.

MINIMUM EXPERIENCE AND TRAINING:

Four (4) and less than eight (8) years of progressively responsible experience as a licensed attorney and graduation from a law school accredited by the American Bar Association.

NECESSARY SPECIAL QUALIFICATIONS:

Possession of a current license to practice law in a state or territory of the United States and current certificate of good standing.

NOTE:

Please see Guam Rules Governing Admission to the Practice of Law, Rule 3.01: Application for Admission by Examination.

ESTABLISHED:

**EDDIE B. CALVO
GOVERNOR OF GUAM**

**BENITA A. MANGLONA, DIRECTOR
DEPARTMENT OF ADMINISTRATION**