



GUAM WATERWORKS AUTHORITY

"Better Water. Better Lives."

Gloria B. Nelson Public Service Building
688 Route 15, Mangilao, Guam 96913

9.740

WATER METER MAINTENANCE AND REPAIR WORKER I

NATURE OF WORK IN THIS CLASS:

Operate, repair and maintain meter test bench facility to ensure water meters are operating efficiently. The work performed is under the guidance of Water Meter Maintenance Supervisor.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed)

Organizes meters in crates for testing, segregates failed from passed.

Operates meter test bench facility.

Records meter reading results on the record form or log data in the computer used for meter management.

Responds to customer concerns and inquiries about meter reliability.

Repairs and diagnoses meters in accordance with manufacturers standards.

Checks and reports malfunctioning meters, meter tampering and general condition of meters.

Assists customers' requests for unusually high or low water meter consumption.

Reports customer complaints, and checks meters to locate abnormal consumption, irregularities, defects, damages

Tests and diagnoses electronic transmitting devices when problems occur.

Performs other related skilled duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the standard principles, practices and techniques in water testing, selection, installation and maintenance.

Knowledge of various meter types for water measurement and their components.

Knowledge in testing meters for accuracy of registration at flow rates and test flow quantities, both for large and small meters.

Knowledge of occupational hazards with utmost safety practices and procedures.

Knowledge of meter reading and customer billing.

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Ability to read meters, gauges and diagrams and record reading and maintains operating records.

Ability to repairs and diagnoses meters in accordance with manufacturers standards

Ability to compile and log data, prepare reports and maintain records.

Ability to work under pressure and make appropriate decisions.

Ability to work effectively with the public and employees.

Ability to quickly and accurately read meters and record data

Ability to communicate effectively, both orally and in writing

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Performs related duties as required.

MINIMUM EXPERIENCE AND TRAINING:

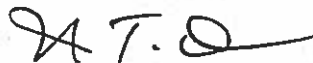
- A) One (1) year of skilled work experience in water meter testing, installation and repair; or
- B) Any equivalent combination of experience and training which provides the minimum knowledge, skills and abilities.

Note: Pursuant to PL 29-113, Section 3(c); 4GCA, Chapter 4 §4101(c) "all new employment in the service of the government of Guam shall have, as a reasonable measure of job performance, minimum requirement of high school diploma or a successful completion of General Education Development (GED) test or any equivalent education high school program, apprenticeship program or successful completion of certification program, from a recognized, accredited or certified vocational technical institution, in specialized field required for the job.

Established: June 2016

JOB EVALUATION POINTS (JE Points): 362

PayGrade/Step:	Minimum:	E6-A	\$22,669.00 Per Annum
	Maximum:	E9-A	\$25,544.00 Per Annum



JOSEPH T. DUENAS, Chairman
Consolidated Commission on Utilities