



GUAM WATERWORKS AUTHORITY

"Better Water. Better Lives."
Gloria B. Nelson Public Service Building
688 Route 15, Mangilao, Guam 96913

9.741

WATER METER MAINTENANCE AND REPAIR WORKER II

NATURE OF WORK IN THIS CLASS:

Operate, repair and maintain meter test bench facility to ensure our water meters are operating efficiently. The work performed is under the guidance of Water Meter Maintenance Supervisor.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed)

Organizes meters in crates for testing, segregate failed from passed.

Operates meter test bench facility.

Records meter reading results on the record form or log data in the computer used for meter management.

Responds to customer concerns and inquiries.

Repairs and diagnoses meters in accordance with manufacturers standards.

Repairs, modernizes, or salvages aging water models.

Coordinates with customer service for the various bench test schedules.

Coordinates with supply for the re-issuance of passed meters

Checks and reports malfunctioning meters, meter tampering and general condition of meters.

Assists customers' requests for unusually high or low water meter consumption.

Tests and diagnoses electronic transmitting devices when problems occur.

Reports customer complaints, and checks meters to locate abnormal consumption, irregularities, defects, damages

Performs other related skilled duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the standard principles, practices and techniques in water testing, selection, installation and maintenance.

Knowledge of various meter types for water measurement and their components.

Knowledge in testing meters for accuracy of registration at flow rates and test flow quantities, both for large and small meters.

Knowledge of occupational hazards with utmost safety practices and procedures.

Knowledge of meter reading and customer billing.

Ability to read meters, gauges and diagrams and record reading and maintains operating records.

Knowledge of repairs and diagnoses meters in accordance with manufacturers standards.

Ability to compile and log data, prepare reports and maintain records.

Ability to work under pressure and make appropriate decisions.

Ability to work effectively with the public and employees.

Ability to communicate effectively both orally and in writing.

Knowledge of techniques, materials, tools, and equipment used in testing, installing/removing and repair of meters.

Ability to quickly and accurately read meters and record data.

Ability to communicate effectively, both orally and in writing.

Ability to work independently.

Ability to read and interpret installation and repair manuals.

Performs related duties as required.

MINIMUM EXPERIENCE AND TRAINING:

- A) Two (2) years of skilled work experience in water meter testing, installation and repair; or
- B) Any equivalent combination of experience and training which provides the minimum knowledge, skills and abilities.

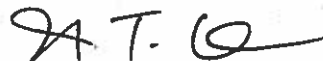
Page 3 - WATER METER MAINTENANCE AND REPAIR WORKER II

Note: Pursuant to PL 29-113, Section 3(c); 4GCA, Chapter 4 §4101(c) "all new employment in the service of the government of Guam shall have, as a reasonable measure of job performance, minimum requirement of high school diploma or a successful completion of General Education Development (GED) test or any equivalent education high school program, apprenticeship program or successful completion of certification program, from a recognized, accredited or certified vocational technical institution, in specialized field required for the job.

Established: June 2016

JOB EVALUATION POINTS (JE Points): 421

PayGrade/Step:	Minimum:	F5-A	\$24,835.00 Per Annum
	Maximum:	F8-A	\$27,984.00 Per Annum



JOSEPH T. DUENAS, Chairman
Consolidated Commission on Utilities