

INVESTIGATOR II (AG)

NATURE OF WORK IN THIS CLASS

This is moderately complex professional investigative work involving criminal/civil cases with the Department of Law.

Employees in this class perform moderately complex professional investigative duties on an ongoing basis and participate in the full range of complex investigative duties under closer supervision.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed, nor do the examples cover all duties which may be performed.)

Conducts moderately complex investigations relating to criminal cases and/or complaints of alleged violations of laws, rules and regulations filed with the Attorney General's Office.

Interviews and interrogates witnesses, victims and suspects; obtains, preserves and identifies physical and documentary evidence; examines files and records; serves warrants for arrest, searches and seizures, as necessary.

Conducts confidential investigations of alleged misconduct, corruption and malfeasance of government officials and employees.

Conducts clandestine meetings with informants and other contacts.

Performs surveillance and stakeout; assists federal, military and local law enforcement personnel on raids and arrests, as necessary.

Maintains investigative files and prepares investigative reports and evidence to substantiate allegations; testifies in court regarding investigations.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of the principles, practices and techniques of criminal and civil investigations.

Knowledge of the rules of legal evidence relative to the collection, preservation and identification of evidence.

Ability to gather facts and information through interviews, research, observation and examination of records and maintain confidentiality.

Ability to interpret, apply and make decisions in accordance with pertinent laws, regulations and other program guidelines.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain case files and prepare investigative reports.

Skill in the use and care of firearms.

Skill in the safe operation of motor vehicle.

MINIMUM EXPERIENCE AND TRAINING

- a) Three years of experience as an Investigator I or equivalent work, and graduation from a recognized college or university with a Bachelor's degree in criminal justice, business or public administration, political science, behavioral or social science or related fields; or
- b) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

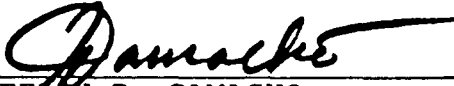
NECESSARY SPECIAL QUALIFICATIONS

- a) Possession of a valid Guam firearms permit.
- b) Possession of a valid driver's license.

ESTABLISHED: JULY 1980
PAY RANGE: 34

AMENDED: JANUARY 16, 1989 (P.L. 19-52:11)
PAY RANGE: 45

PAY GRADE: M
STEP 1: \$28,678
STEP 10: \$43,018


FELIX P. CAMACHO
Executive Director
Civil Service Commission