
The Covid-19 Bereavement Assistance Fund is established pursuant to Executive Order (EO) 2020-35 relative to providing financial assistance to medical and health providers and families of Covid-19 related fatalities.

Section 3, of EO 2020-35 directs the Department of Administration Benefits Section (DOA Benefits) to create the Covid-19 Bereavement Assistance Fund (Fund) to assist the families of individuals who have died due to Covid-19 or Covid-19 related complications in the amount of $10,000 per decedent.

The Fund should be distributed in accordance with program requirements, which shall include the following process and requirements:

1. **Identifies Guam residents who have died due to Covid-19 or Covid-19 related complications, as determined by the Guam Memorial Hospital.**
   a. The Guam Memorial Hospital Authority (GMHA), Guam Regional Medical City (GRMC), or US Naval Hospital Guam shall provide a certified document advising of a Covid-19 or Covid-19 related death; or
   b. A death certificate from the Guam Department of Public Health and Social Services must be submitted indicating death as a Covid-19 or Covid-19 related complications;
   c. For decedents below 1 day of age, decedent must had been living at the time of birth (live birth);
   d. Government issued identification of decedent;
   e. Death Certificate must indicate Guam as place of residence and place of death.

2. **Ensures that a proper recipient of the grant is identified, pursuant to program guidelines.**
   a. Completion of the “Government of Guam Covid-19 Bereavement Assistance Fund Notarized Affidavit” (Affidavit);
   b. Government issued identification of claimant must be accompanied with a notarized Affidavit;
   c. A one-time assistance Fund of $10,000 will be disbursed to the claimant submitting the Affidavit for the decedent.

3. **Provides a system of reporting, including auditable certification to ensure accountability.**
   a. Upon certification of required documentation, DOA Benefits will forward necessary information to DOA Division of Accounts for payment processing;
   b. DOA Benefits will maintain all master listing and files;
   c. Covid-19 claims may be submitted for payment unless otherwise directed.

Approved:

Edward M. Birn, Director
Department of Administration

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