To establish a list for the position of

PHYSICIAN SPECIALIST (BOARD ELIGIBLE)

Announcement Number: DOA 162-22

Open: July 6, 2022 Close: July 28, 2022

GENERAL PAY PLAN (GPP)

OPEN: BE-01; $108,726.30 P/A – BE-10; $127,356.30 P/A

PROMOTION: BE-01; $108,726.30 P/A – BE-20; $179,848.64 P/A

The Government of Guam may offer competitive benefit packages, which includes retirement, health insurance plans, cafeteria plan, an Employee Assistance Program, annual and sick leave, paid holidays and life insurance. For additional information regarding the Government of Guam Retirement, please visit www.ggrf.com. For other inquiries please visit

www.hr.doa.guam.gov

Who Can Apply

Open to all government of Guam employees and the public.

Qualification Requirements

Degree of Doctor of Medicine (M.D.) or Doctor of Osteopathy (D.O.) from an accredited college or university recognized by the Council for Higher Education Accreditation (CHEA) or its successor or the foreign equivalent in the case of a foreign medical institution.

LICENSURE REQUIREMENTS

Must be currently licensed to practice by the Guam Board of Medical Examiners pursuant to Public Law 24-208.

Necessary Special Qualifications

Must be eligible for certification by the respective examination board or authority recognized by the American Board of Medical Specialties (ABMS) in one or more of the medical specialties, but not limited to, the following: Internist by the American Board of Internal Medicine; Obstetrician-Gynecologist by the American Board of Obstetrics and Gynecology; Orthopedist by the American Board of Orthopedic Surgery; Public Health Physician by the American Board of Preventive Medicine; Surgeon by the American Board of Surgery or American College of Surgeons; Thoracic Surgeon by the American Board of Thoracic Surgery; Pathologist or Ophthalmologist by the American Board of Pathology or Ophthalmology; Pediatrician by the American Board of Pediatrics; Urologist by the American Board of Urology; Radiologist by the American Board of Radiology; Psychiatrist by the American Board of Psychiatry and Neurology; Anesthesiologist by the American Board of Anesthesiology.

Nature of work

This is complex highly specialized professional medical services work performed at the Department of Public Health and Social Services of the Guam Behavioral Health and Wellness Center. Employees in this class provide, coordinate, and/or supervise professional services to patients in a specialized medical area and are responsible for rendering quality patient services with a high degree of skill and work ethic as required by the appropriate licensing board and/or examining authority.

Illustrative Examples of Work

Examines patients and provides appropriate medical diagnosis and treatment; reviews patient history; determines nature and extent of illness; orders appropriate laboratory and/or radiological tests; evaluates data and formulates treatment plans; treats or directs treatment of patients utilizing a variety of medical procedures, methods, and/or medication. Directs and supervises subordinate professional and support staff. Provides professional services in conjunction with other specialties as needed or requested. Instructs medical staff in medical and psychiatric procedures, methods, and/or techniques as necessary. Conducts lectures and demonstrations as requested. Collaborates with program officials and/or other medical professionals in order to improve or maintain the quality of patient services. Performs other related professional medical services work as required.

Knowledge, Abilities & Skills

Knowledge of the medical and surgical sciences, principles, practices, and techniques in the area of specialty. Knowledge of the equipment, supplies, and medication needed to treat patients in the area of specialty. Knowledge of the latest medical research and developments in the area of specialty. Knowledge of medical services protocols, rules and regulations, policies and procedures. Ability to act quickly and calmly during emergencies. Ability to communicate effectively. Ability to supervise subordinate employees. Ability to evaluate services and to recommend or implement changes to improve effectiveness. Ability to work effectively with co-workers and to obtain the confidence and trust of patients. Ability to maintain records and prepare reports. Skill in the examination, diagnosis and treatment of patients.

Minimum Educational Requirements

All new employment in the service of the government of Guam shall have, as a reasonable measure of job performance, minimum requirement of high school diploma or a successful completion of General Education Development (GED) test or any equivalent of a general education high school program, apprenticeship program or successful completion of a certification program, from a recognized, accredited or certified vocational technical institution, in a specialized field required for the job, pursuant to Public Law 25-113.
PHYSICIAN SPECIALIST (BOARD ELIGIBLE)
OPEN COMPETITIVE EXAMINATION

Documentation Requirements
To validate credentials you may claim, (e.g., High School Diploma, College Transcript, DD-214, etc.), an original or certified copy of the document(s) must accompany each employment application you are applying for with your legal signature. Applicants shall be responsible to provide all required documents for each employment application submitted and failure to provide proof may result in disqualification. For more information, please contact the Recruitment Branch at 475-1141/1120/1172.

Suitability Determination Form
Your employment application will not be deemed completed unless the Suitability Determination Form is completely filled out, signed and dated. If it is not complete or missing from your application, your application for this position will be rejected. Please pay particular attention to question #2. If you answer "yes", you must attach your police clearance that is no older than one (1) month from the date of submitting your application. In addition, please resubmit an updated Suitability form if anything occurred that warrants updating your responses on your Suitability Form after you have submitted your application.

Prohibition Pursuant to P.L. 28-98
No person convicted of a sex offense under the provision of chapter 25 of Title 9 GCA, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA in Guam, or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed on the Sex Offender Registry shall work in any agency or instrumentality of the government of Guam.

Examination Requirements
Applicants will be rated on a scale between 70.00 and 100.00 percent on the basis of their training, education and experience in relation to the requirements of the position.

Interviewing Procedures
A personal interview or interview by telephone (if off-island) will be held by the appointing authority or his designee for all eligibles referred via certification.

Employment Medical Examination
All applicants accepting employment must undergo a medical examination and be declared by the physician as capable of performing the duties of the position being hired for.

Work Eligibility
When offered a position, you will be required to provide proof of identity and eligibility for employment in the United States as condition of employment.

Drug Screening
Applicants selected for and offered employment with the Government of Guam shall undergo and pass a mandatory drug test before being employed. This also applies to employees selected for Test Designated Positions (TDP), failure to submit or pass such drug test shall be grounds for rescinding the offer of appointment.

Police & Court Clearances Requirements
If selected for this position, your selection will be conditional pending submission of a recent police and court clearance, and taking and passing a drug test (see Drug Screening section of the announcement). The hiring department will mail a letter to you explaining these requirements. You will have five (5) business days from the postmarked date of your letter to submit police and court clearances that are no older than one (1) month from the date of your letter. The cost of the clearances is your responsibility. If you have already submitted clearances with your employment application, you will not be required to resubmit as long as they meet the date criteria above. If you do not have any conviction or conditions that would warrant rescinding the job offer, and pass the drug test you will be notified of your start date.

Where to Apply
Submit job applications at the Department of Administration, Human Resources Division 2nd floor, ITC building, Tamuning, between the hours of 8:00 a.m. – 5:00 p.m., Monday through Friday. Individuals with disabilities who require special accommodation should contact this office prior to any scheduled examinations or interviews. OUR OFFICE WILL BE ACCEPTING APPLICATIONS ELECTRONICALLY. PLEASE EMAIL YOUR APPLICATION(S) TO: DOAJOBS@DOA.GUAM.GOV

For More Information
Call or visit us at the Department of Administration, Human Resources Division at (671)475-1141/1128. In addition, job announcements and employment application forms are accessible to download at Department of Administration's website at www.hr.doa.guam.gov. For further information, you may email doajobs@doa.guam.gov.

WE ARE AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER. WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, SEX, AGE, DISABILITY, EXCEPT FOR POSITIONS REQUIRING BONA FIDE OCCUPATIONAL QUALIFICATION.