

**DENTAL OFFICER I****NATURE OF WORK IN THIS CLASS**

This is routine professional dental public health work in the diagnosis and treatment of diseases or dental health problems requiring corrective, restorative or preventive measures.

**ILLUSTRATIVE EXAMPLES OF WORK:** (Any one position may not include all the duties listed, nor do the examples cover all duties which may be performed.)

Examines teeth and other tissues of the mouth to diagnose diseases or abnormalities; and administers appropriate standard treatment and operative procedures.

Performs restorations of simple and compound cavities with standard and prescribed materials.

Performs single and multiple extractions, removal of growths on hard tissue, and other routine intraoral surgical procedures.

Administers local and general anesthetics.

Takes mouth impressions and bite registrations and other routine prosthetic procedures; fits prosthetic appliances to patient's mouth and makes necessary adjustment.

Treats mouth and gum infections; refers selected dental problems to appropriate dental specialists.

Fabricates space maintainers designed particularly for children; treats primary and immature teeth and constructs and places bridges, dentures, and obturating appliances suitable for growing arches.

Advises children/parents on proper dental care and of the essential dietary needs for the maintenance of healthy gums and teeth.

Maintains dental records and prepares reports.

Performs related duties as required.

**MINIMUM KNOWLEDGE, ABILITIES AND SKILLS**

Knowledge of the current principles, practices and techniques of general dentistry.

Knowledge of the diagnosis, correction and treatment of defects of the teeth and investing tissues.

Knowledge of the proper use and care of dental instruments, equipment and materials.

Knowledge of proper dietary principles required for the maintenance of sound teeth and healthy gums.

Ability to carry out standard procedures of professional dentistry.

Ability to gain the confidence of patients, especially of children.

Ability to make work decisions in accordance with appropriate program guidelines.

Ability to interpret and apply pertinent laws, rules, regulations and other program guidelines.

Ability to work effectively with employees and the public.

Ability to communicate effectively, orally and in writing.

Ability to maintain appropriate dental records and prepare reports.

#### MINIMUM EXPERIENCE AND TRAINING


Graduation from a school of dentistry accredited by the American Dental Association with a D.D.S. or D.M.D. degree.

#### NECESSARY SPECIAL QUALIFICATION

Possession of a eligibility to obtain license to practice dentistry in one of the states or territories of the United States.

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FELIX P. CAMACHO  
Executive Director  
Civil Service Commission