

GRAPHIC ARTIST TECHNICIAN II

NATURE OF WORK IN THIS CLASS:

This is moderately complex technical work involving the preparation of a variety of graphic art projects.

Employees in this class perform moderately complex graphic art work independently on an ongoing basis and participates in the full range of complex technical duties under closer supervision.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties which may be listed, nor do the examples cover all duties which may be performed.)

Produces moderately complex illustrations, mechanical or freehand lettering, layout, design and format for appropriate visual aide materials.

Conceives and visualizes concepts for presentation through multi-media materials including television.

Analyzes copy and makes layout of office forms for department use.

Conducts research for information to be used either for art work or charts and graphs.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the principles and techniques of illustration, art perspective, design, color harmony and composition.

Ability to create concept and artwork for a variety of visual aide materials for effective communication.

Ability to visualize ideas on paper.

Ability to design forms, graphs, and charts.

Ability to work effective with the public and employees.

Ability to communicate effectively, orally and in writing.

Skill in the illustration techniques and in the use of tools utilized in illustration, layout and design work.

MINIMUM EXPERIENCE AND TRAINING:

(A) Two years of experience in graphic arts or design work and graduation from high school; or

(B) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

Established: July 1980



DAVID R. FLORES
Executive Director
Civil Service Commission