

X-RAY TECHNICIAN SUPERVISOR

NATURE OF WORK IN THIS CLASS:

This is responsible supervisory and technical work involving the operation of x-ray and fluoroscopic equipment.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be performed; any one position may not include all the duties listed.)

Supervises the operation and maintenance of x-ray facilities at the public health centers.

Explains and insures that the proper x-ray procedures and techniques are followed for the safety of patients and personnel.

Orders and maintains adequate stock of x-ray materials and supplies; ~~prepares schedule for routine equipment maintenance work;~~ participates in the preparation of the budget and administrative reports.

Operates x-ray equipment in the administration of x-ray therapy following orders of the radiologist regarding length and intensity of treatment; observes and reports patient's reactions, providing for the comfort and safety of the patient.

Performs flourosopic examinations and assists the physician by preparing and positioning the patient, adjusting the machine, and applying the correct exposure.

Takes and develops x-ray films for interpretation by a radiologist.

Prepares and maintains patients' records, keeping track of the developed film, the date it was taken and the radiologist's diagnosis.

Supervises the maintenance of files.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the basic principles of radiographic exposure.

Knowledge of the methods and techniques of x-ray photography, including the proper positioning of patients and radiation protection.

Knowledge of human anatomy as related to radiographic work.

Page 2
X-RAY TECHNICIAN SUPERVISOR

Ability to enforce and apply safe work practices on the job.
Ability to supervise the work of others.
Ability to understand and follow oral and written instructions.
Ability to work effectively with employees and the public.
Ability to communicate effectively, orally and in writing.
Ability to maintain records and prepare reports.
Skill in the operation of x-ray equipment and film processing.

MINIMUM EXPERIENCE AND TRAINING:

- a) Two years of experience as an X-Ray Technician II and graduation from high school; or
- b) Any equivalent combination of experience and training which provides the minimum knowledge, abilities, and skills.

Date Established: July 1982

Pay Range: 16



DAVID R. FLORES
Executive Director,
Civil Service Commission