

## CHIEF ECONOMIST

### NATURE OF WORK IN THIS CLASS

Administers the programs and activities of the Economic Research.

### ILLUSTRATIVE EXAMPLES OF WORK *(These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)*

Directs research activities with respect to specific problems as well as in a broad and comprehensive subject area pertaining to the welfare of the economy.

Develops policies and programs geared to achieving overall economic goals.

Directs and coordinates research efforts, special studies and investigations of economic conditions prevailing at home and abroad.

Evaluates the future effect to social, economic and political trends in both the national and international scene; establishes and prioritizes policy objectives and programs in meeting these changes.

Conducts high-level consultative or advisory work regarding the economic aspects of important executive, legislative, or private programs or services.

Performs related duties as required.

### MINIMUM KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of economic principles, theories, practices as well as of the implications and meaning of current economic activity.

Ability to administer the programs and activities of economic research.

Ability to evaluate operational effectiveness and implement changes in program functions to improve effectiveness.

Ability to make decisions in accordance with appropriate program guidelines.

Ability to apply research methods and techniques applicable to the general field of economics as well as in specific problem areas.

Ability to recognize problems, developments and trends in order to interpret their significance in the economy.

**MINIMUM KNOWLEDGE, ABILITIES AND SKILLS (Continued)**

Ability to analyze and interpret statistical data for forecasting future developments and implications.

Ability to work effectively with the public and employees.

Ability to communicate effectively.

**MINIMUM EXPERIENCE AND TRAINING**

- A. Three (3) years of experience in conducting research in economics and one (1) year of supervisory experience, and graduation from a recognized college or university with a Master's degree in economics or closely related field; or
- B. Any equivalent combination of experience and training beyond the Master's degree which provides the minimum knowledge, abilities and skills.

**ESTABLISHED: JULY 1980**

**AMENDED: JUNE 2002**

**PAY GRADE: Q STEP 1: \$40,352 - STEP 10: \$60,528**

<b>HAY EVALUATION:</b>	<b>KNOW HOW:</b>	<b>FI2</b>	<b>350</b>
	<b>PROBLEM SOLVING:</b>	<b>E4 (43%)</b>	<b>152</b>
	<b>ACCOUNTABILITY:</b>	<b>E2S</b>	<b><u>152</u></b>
			<b>654</b>

This standard revises and supercedes the standard established JULY 1980.

  
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**LUIS R. BAZA**  
**Executive Director**  
**Civil Service Commission**