

OCCUPATIONAL THERAPIST ASSISTANT

NATURE OF WORK IN THIS CLASS:

This is routine professional occupational therapy work.

Employees in this class assist in the practice of occupational therapy who works under the indirect supervision of an Occupational Therapist, or as otherwise determined by the supervising Occupational Therapist.

ILLUSTRATIVE EXAMPLES OF WORK: (Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed.)

Provides direct patient care to patients, clients, residents, students referred to occupational therapy in a variety of healthcare settings, including outpatient treatment centers and clinics, schools, day care program or other related setting after an initial evaluation has been completed by a licensed Occupational Therapist.

Assist licensed Occupational Therapist in the evaluation of inpatients and outpatients of all age groups referred to occupational therapy. Assist the Occupational Therapist in performing standardized or non-standardized assessments utilized to collect data to establish baseline functioning, identify problem areas, determine therapeutic goals and objectives and formulate treatment plan.

Provides intervention services in compliance with the Individuals with Disabilities Education Act (IDEA) as outlined in the Individualized Education Plan (IEP) or Individualized Family Service Plan (IFSP) under the supervision of the Occupational Therapist.

Observes and records patients' progress, attitudes, and behavior and maintain this information in client records

Communicates and collaborates with other healthcare professionals, teachers, para-educators, parents and/or family members involved with the care of a patient.

Attends patient or client care conferences or meetings.

Prepares reports and maintains records.

Performs related duties as required.

OCCUPATIONAL THERAPIST ASSISTANT

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the principles, practices and techniques of professional occupational therapy.

Knowledge of the pathology of physical and mental illness, psychology, human anatomy, kinesiology, physiology, and related sciences relevant to occupational therapy work.

Knowledge of the modalities used in the treatment of a wide range of physical and mental disabilities.

Knowledge of principles and methods for curriculum and training design, teaching and instruction for individuals and groups, and the measurement of training effects.

Knowledge of the operation of varied occupational therapy equipment.

Ability to carry out prescribed occupational therapy treatment.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

MINIMUM EXPERIENCE AND TRAINING:

Graduation from a recognized college or university with an Associate's degree or certificate in Occupational Therapy.

LICENSURE REQUIREMENT:

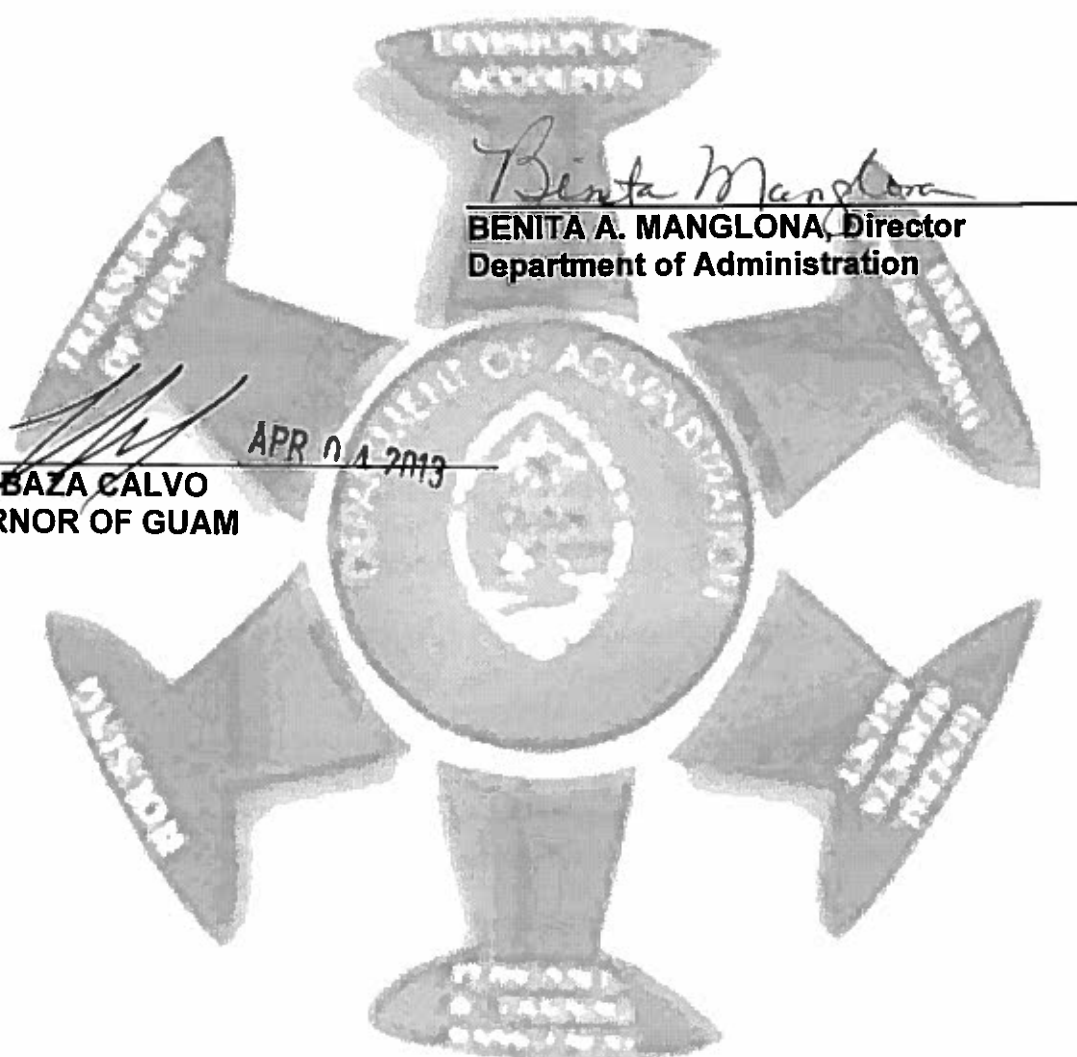
Possession of a current license as an Occupational Therapist Assistant with the Guam Board of Allied Health Examiners.

ESTABLISHED: **DECEMBER 2012**

PAYGRADE: **J**

OCCUPATIONAL THERAPIST ASSISTANT

HAY EVALUATION:	KNOW-HOW:	D 1 2	152
	PROBLEM SOLVING:	D 3 (29%)	43
	ACCOUNTABILITY:	D 1 C	<u>57</u>
	TOTAL POINTS:		252



Benita Manglona
BENITA A. MANGLONA, Director
Department of Administration

Eddie Baza Calvo
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GOVERNOR OF GUAM

APR 04 2013