



**Eddie Baza Calvo**  
Governor  
**Ray Tenorio**  
Lieutenant Governor

GOVERNMENT OF GUÁHAN  
(GUBETNAMENTON GUÁHAN)

DEPARTMENT OF ADMINISTRATION  
(DIPATTAMENTON ATMENESTRASION)

**HUMAN RESOURCES DIVISION**  
(Dibision Inadilanto Yan Guinaha Para Taotao)  
Post Office Box 884 \* Hagåtña, Guam 96932  
TEL: (671) 475-1154/1186 \* FAX: (671) 477-7100



**Edward M. Birn**  
Acting Director  
**Vincent P. Arriola**  
Deputy Director

APR 26 2018

## **NOTICE OF INTENT**

*Buenas yan Háfa Adai!* The Department of Administration is announcing their intent to employ Mr. John T. Muna as the Television Chief Engineer at the salary of \$49,364.00 per annum at step 9 of pay grade L. This announcement is in compliance with Public Law 28-112, Recruitment Above-Step, Section 5, Transparency and Disclosure, Section 10 (6303.1). The KGTF announced their intent to hire above step on their website, media and radio press release.

Should you require additional information, please contact the Human Resources Division, Recruitment Branch at 475-1128/1141 or you can email the HR manager at [shane.ngata@doa.guam.gov](mailto:shane.ngata@doa.guam.gov) . *Dângkolo na Agradesimiento!*

SHANE G.L. NGATA,  
Personnel Services Administrator  
Department of Administration



Guam Educational Telecommunication Corporation

February 15, 2018

To: Edward M. Birm, Acting Director  
Department of Administration

From: Johnny T. Sablan  
President, DCA

Subject: "Petition for Recruitment Above-Step"



PBS Guam, a division of the Department of Chamorro Affairs, has selected Mr. John T. Muna for the Television Chief Engineer position.

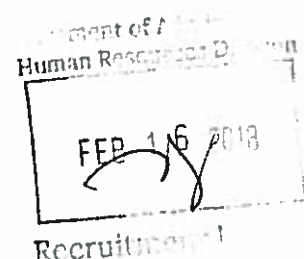
We have interviewed and would like to employ Mr. John T. Muna to be PBS Guam's TV Chief Engineer. In speaking with Mr. Muna, he has worked closely with all the previous TV Chief Engineers for the past thirty-three (33) years that he has been employed with PBS Guam. The last two years he has been detailed to TV Chief Engineer without any compensation. His current salary is \$48,900 plus \$7,455 in benefits a year. Mr. Muna stated that he would like to continue taking on the position as TV Chief Engineer, but the entry level salary currently being offered to him would cause him personal hardship should he decide to take the position.

Consequently, we would like to request that the Department of Administration authorize an above step recruitment of Mr. Muna at Pay Grade L, Step 9 (starting salary - \$49,364.00). Mr. Muna has a lot of experience and knowledge in working as a TV Chief Engineer with public television station such as PBS Guam.

Recognizing the importance of filling this position, This request is based on "exceptional qualifications" and "recruitment difficulty". We ensure you that we have funding available for this above step. We would like to bring him on board immediately. I urge your assistance in approving this request. Should you wish to discuss this matter further, please feel free to contact me at 472-4278.

Si Yu'us Ma'ase,

Johnny G. Sablan



Attachment (DOA Notice of Selection)

APPROVED BY:

\_\_\_\_\_

Department of Administration  
Human Resources Division

