

# Training Calendar

# APRIL 2019

DEPARTMENT OF ADMINISTRATION  
 HUMAN RESOURCES DIVISION  
 TRAINING & DEVELOPMENT BRANCH  
 P.O. BOX 884 \* HAGATNA, GUAM 96932  
 Contact: Patrick Artero TEL: 671-475-1294 \* FAX: 671-477-3671  
 Email: raymondpatrick.artero@doa.guam.gov

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	
7	8	9	10	11	12	13
					Guam Behavioral Health 8-5pm Executive Rm.	
14	15	16	17	18	19	20
			Adverse Action Procedures 9am-5pm			
21	22	23	24	25	26	27
		SafeTALK Suicide Prevention 477-2301 8am-12pm	Customer Service 8am-5pm		ASIST Program Guam Behavioral Health 8am-5pm Executive & C Room	
28	29	30				

# FY'19

# 3rd QUARTER

# Training Calendar

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# MAY 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
			<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>WORK PLANNING &amp; PERFORMANCE EVALUATION</b>                      (Supervisors Only)                      8am—5pm                 </div>	<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>Sexual Harassment Awareness</b>                      8am—12pm                 </div>		
19	20	21	22	23	24	25
	<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>ASIST Program - Guam Behavioral Health</b>                      8am-5pm in Executive &amp; Small Room                 </div>		<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>Equal Employment Opportunity</b>                      8am-5pm in Executive Room                 </div>			
26	27	28	29	30	31	
	<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>Memorial Day</b>                      GovGuam HOLIDAY                 </div>			<div style="border: 1px solid black; padding: 5px; text-align: center;"> <b>Time Management</b>                      1:30 pm—5pm                 </div>		

# FY'19

# 3rd QUARTER

# Training Calendar

# JUNE 2019

DEPARTMENT OF ADMINISTRATION  
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 Email: raymondpatrick.artero@doa.guam.gov

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
		ASIST Program - GBHWC 8am-5pm Computer & Small Room				
23	24	25	26	27	28	29
		Sexual Harassment Awareness 8am - 12pm	SafeTALK Suicide Prevention Executive Room 8-5	Employee Grievance Procedures 9am - 5pm	Customer Service 8am - 5pm	
30						

# FY'19

# 3rd QUARTER