



EDWARD M. BIRN
Director (Direktot)
ELIZABETH T. FISHER
Deputy Director (Sigundo Direktot)

**DEPARTMENT OF
ADMINISTRATION**
DIPATTAMENTON ATMENESTRASION
DIRECTOR'S OFFICE
(Ufisinan Direktot)
Telephone (Telifon): (671) 475-1101/1250



LOURDES A. LEON GUERRERO
Governor (Maga'håga)
JOSHUA F. TENORIO
Lt. Governor (Sigundo Maga'låhi)

4/15/23

June 16, 2023

DEPARTMENT OF ADMINISTRATION ORGANIZATIONAL CIRCULAR NO.: 2023-022

To: All Line Department/Agency Heads
From: Director, Department of Administration
Subject: Relative to the Starting Pay Grade and Step Due to Implementation of 2023 General Pay Plan

Buenas yan Håfa Adai! Please be advised that pursuant to Public Law 37-3, the 2023 General Pay Plan (2023 GPP) was approved by Governor Lourdes A. Leon Guerrero on January 31, 2023 and took effect on April 1, 2023.

As a result, all classified positions are now within the Guam Minimum Wage set at Nine Dollars and Twenty-Five Cents (\$9.25) per hour, effective September 1, 2021, and are no longer impacted by the minimum wage increase. Therefore, all Request for Personnel Action's (GG-1's) for new employees/appointments shall be at Step 1 of the respective pay grade for each position title. DOA Circular No.: 2021-024, dated August 5, 2021, is no longer applicable.

If you have any questions or require further information, please do not hesitate to contact the Classification Branch at 475-1131/1201/1265. ***Dångkolo na Agradesimiento!***

Edward M Birn
Date:2023-06-19
T16:10:21+10:00

EDWARD M. BIRN