

Training Calendar

DEPARTMENT OF ADMINISTRATION
 HUMAN RESOURCES DIVISION
 TRAINING & DEVELOPMENT BRANCH
 Contact: R. Patrick Artero Tel: (671) 475-1294
 Email: raymondpatrick.artero@doa.guam.gov
 Contact: Pacita Uncangco TEL: 671-475-1138
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JULY

2024

To **REGISTER**: Please contact your Department's Training Liaison Officer to register for DOA Trainings.

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1	2	3	4	5	6
				4th of July GovGuam Holiday		
7	8	9	10	11	12	13
14	15	16	17	18	19	20
		"USERRA" 9am-11am GFD @ DNA Building				
21	22	23	24	25	26	27
	Liberation Day GovGuam Holiday					
28	29	30	31			
		"USERRA" 9am-11am GFD @ DNA Building	WORK PLANNING & PERFORMANCE EVALUATION 9am-4pm GPD Hakubotan			

FY'24

4th QUARTER

Training Calendar

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AUGUST 2024

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
			ADVERSE ACTION PROCEDURES (For Supervisors) 9am-4pm GCIC Bldg. Labor Dept. 3rd Fl.	CUSTOMER SERVICE TRAINING 9am-4pm ITC Bldg. CLTC 2nd Floor		
25	26	27	28	29	30	31
					MODULE 1 REFRESHER PROCUREMENT BASIC TRAINING 9am-4pm ITC Bldg. CLTC 2nd Floor	

FY'24

4th QUARTER

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SEPTEMBER 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Happy Labor Day Holiday	3	4	5	6	7
8	9	10	11 CUSTOMER SERVICE TRAINING 9am-4pm ITC Bldg. CLTC 2nd Floor	12 "USERRA" 9am-11am GPD @ Hakubotan Bldg	13 Motor Vehicle Registration (MVR) Program and the Fuel Purchase Card (FPC) Program Compliance Training via Zoom / Email roberta.castro@doa.guam.gov For QR Code to Register for event.	14
15	16	17	18	19	20	21
22	23	24 TIME MANAGEMENT 9am-12pm ITC BLDG. CLTC 2nd FLOOR	25 HANDLING EMPLOYEE GRIEVANCE 9am-4pm GCIC Bldg. 3rd Floor	26 "USERRA" 9am-11am GPD @ Hakubotan Bldg.	27 CUSTOMER SERVICE TRAINING 9am-4pm ITC Bldg.	28
29	30					

FY'24

4th QUARTER