

# Training Calendar

DEPARTMENT OF ADMINISTRATION  
HUMAN RESOURCES DIVISION  
TRAINING & DEVELOPMENT BRANCH

Contact: R. Patrick Artero Tel: (671) 475-1294

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To "REGISTER" please contact your Department's H.R. Liaison Rep. to register for Training

# JULY 2024

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2	3	4	4th of July GovGuam Holiday	5	6
7	8	9	10	11	12	13
14	15	16 "USERRA" 9am-11am GFD @ DNA Building	17	18	19	20
21	22 Liberation Day GovGuam Holiday	23	24	25	26	27
28	29	30 "USERRA" 9am-11am GFD @ DNA Building	31 WORK PLANNING & PERFORMANCE EVALUATION 9am-4pm GPD Hakubotan			

## FY'24

## 4th QUARTER

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# AUGUST 2024

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
			<b>ADVERSE ACTION PROCEDURES (Supervisors Only)</b> 9am-4pm @ DOL Rm 3rd Floor	<b>CUSTOMER SERVICE TRAINING</b> 9am-4pm ITC Bldg.- CLTC Room-2nd Floor		
25	26	27	28	29	30	31

# FY'24

# 4th QUARTER

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# SEPTEMBER 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <b>Happy Labor Day GovGuam Holiday</b>	3	4	5	6	7
8	9	10	11 <b>CUSTOMER SERVICE TRAINING 9 AM—4 PM ITC Bldg.- CLTC Conf. Room</b>	12 <b>"USERRA" 9am-11am GPD @ Hakubotan Bldg</b>	13	14
15	16	17	18	19	20	21
22	23	24 <b>TIME MANAGEMENT 9am-12pm ITC BLDG. CLTC 2ND FLOOR</b>	25 <b>HANDLING EMPLOYEE GRIEVANCE 9am—4pm @ DOL Room</b>	26 <b>"USERRA" 9am-11am GPD @ Hakubotan</b>	27 <b>CUSTOMER SERVICE TRAINING 9 AM—4 PM ITC Bldg.- CLTC Conf. Room</b>	28
29	30					

# FY'24

# 4th QUARTER