

Training Calendar

DEPARTMENT OF ADMINISTRATION
HUMAN RESOURCES DIVISION
TRAINING & DEVELOPMENT BRANCH

Contact: R. Patrick Artero Tel: (671) 475-1294

Email: raymondpatrick.artero@doa.guam.gov

Contact: Pacita Uncangco TEL: 671-475-1138

Email: pacita.uncangco@doa.guam.gov

REGISTER by contacting your Department's Training Liaison Officer to register for DOA's TRAININGS

JANUARY 2025

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 NEW YEARS DAY GovGuam Holiday	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 MARTIN LUTHER KING JR. DAY GovGuam Holiday	21	22 POSTPONED until January 28, 2025 WORK PLANNING & PERFORMANCE EVALUATION	23	24	25
26	27	28 WORK PLANNING & PERFORMANCE EVALUATION 9AM—4PM	29 Addressing GRIEF & LOSS in the Workplace 8:30am-12:30pm DOA Training Center	30	31 CUSTOMER SERVICE TRAINING 8:30am-12:30pm	

FY'25

REVISED

2nd QUARTER

Training Calendar

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FEBRUARY 2025

REGISTER by contacting your Department's Training Liaison Officer to register for DOA's TRAININGS

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3	4	5	6 Survive an Active Shooter Familiarization Course 8am-12pm	7	8
9	10	11 Resilience & Thriving: The Secret Power of Stress 9 am-12 noon	12	13	14	15
16	17	18	19 "USERRA" Training 9am-11am	20 ADVERSE ACTION PROCEDURES (For Supervisors) 9am-4pm	21	22
23	24	25	26 CUSTOMER SERVICE TRAINING 8:30am-12:30pm	27	28 Addressing GRIEF & LOSS in the Workplace 8:30am-12:30pm	

FY'25 | **REVISED** | **2nd QUARTER**

Training Calendar

MARCH 2025

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						1
2	3 Guam Chamorro Heritage Day GovGuam Holiday	4	5	6	7	8
9	10	11	12	13 Survive an Active Shooter Familiarization Course 8am-12pm	14	15
16	17	18 Resilience & Thriving: The Secret Power of Stress 9 am-12 noon	19	20 "USERRA" Training 9am-11am	21 Addressing GRIEF & LOSS in the Workplace 8:30am-12:30pm	22
23	24	25 Handling Employee Grievance Procedures (Supervisors) 9am-4pm	26	27	28 CUSTOMER SERVICE TRAINING 8:30am-12:30pm	29
30	31					

FY'25 | REVISED | 2nd QUARTER