EDWARD M. BIRN
Director (Direktot)
RENA K. BORJA
Deputy Director (Sigundo Direktot)

DEPARTMENT OF ADMINISTRATION

DIPATTAMENTON ATMENESTRASION

HUMAN RESOURCES DIVISION

(Dibision Inadilanto yan Guinaha Para Taotao)

Telephone (*Telifon*): (671) 475-1288/1103 • Fax (*Faks*): (671) 477-3671

LOURDES A. LEON GUERRERO
Governor (Maga'hâga)
JOSHUA F. TENORIO
Lt. Governor (Sigundo Maga'lâhi)

AMENDMENT OF JOB ANNOUNCEMENTS

May 21, 2026

THE FOLLOWING JOB ANNOUNCEMENT IS AMENDED TO CLOSE MAY 28, 2026:

POSITION:	**BIOLOGIST I**
ANNOUNCEMENT NO.:	**DOA09-26**
DATE OPEN:	**JANUARY 30, 2026**
DATE CLOSE:	**MAY 28, 2026**

For further information, please call (671) 475-1128/1141.

Director of Administration

WE ARE AN EQUAL OPPORTUNITY EMPLOYER WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN, MARITAL STATUS, POLITICAL AFFILIATION OR DISABILITY, EXCEPT FOR POSITIONS REQUIRING BONA FIDE OCCUPATIONAL QUALIFICATIONS.

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OPEN COMPETITIVE EXAMINATION

To establish a list for the position of

BIOLOGIST I

Announcement Number: DOA09-26

Open: January 30, 2026 – **Continuous**

GENERAL PAY PLAN (GPP)
OPEN: L-01; $45,262 P/A – L-10; $62,136 P/A
PROMOTION: L-01; $45,262 P/A – L-18; $79,775 P/A

The Government of Guam may offer competitive benefit packages, which includes retirement (Defined Contribution Plan 401 and 457), health insurance plans, cafeteria plan, an Employee Assistance Program, annual and sick leave, paid holidays and life insurance. For additional information regarding the Government of Guam Retirement, please visit www.ggrf.com. For other inquires please visit Department of Administration website www.hr.doa.guam.gov

Who Can Apply
Open to all government of Guam employees and the public.

Qualification Requirements
Graduation from a recognized college or university with a Bachelor's degree in biology, wildlife science, fishery science, zoology or related fields.

Necessary Special Qualification
Possession of a valid driver's license.

Nature of work
This is routine professional and scientific biological work involved in fish or wildlife management and conservation programs, or in environmental management and protection programs. Employees in this class perform routine professional duties independently after initial training, and work under closer supervision on a variety of more complex developmental assignments.

Illustrative Examples of Work
Assists in the conduct of biological studies according to established research procedures and techniques. Provides extension service to farmers and the public, providing construction, stocking, feeding, harvesting and marketing information. Performs routine biological monitoring activities according to established field investigations and analysis procedures and techniques. Collects, compiles, and analyzes data and prepares necessary reports using statistical methods. Performs related work as required.

Knowledge, Abilities & Skills
Knowledge of pertinent principles, practices and techniques in biology, fishery science, or wildlife science. Knowledge of applicable animal ecology and invertebrate zoology. Ability to learn, determine, establish and apply applicable biological facts, principles, methods, techniques and procedures necessary for the conservation, development and management of fish or wildlife resources or for biological environmental control. Ability to learn and apply field research and statistical methods and techniques. Ability to gather, analyze and evaluate biological data and draw sound conclusions based on research findings. Ability to work effectively with the public and employees. Ability to communicate effectively. Ability to maintain records and prepares technical reports. Skill in the use of standard laboratory equipment. Skill in the safe operation of a motor vehicle. Skill in swimming, diving, and the use of scuba gears may be required.

Minimum Educational Requirements
All new employment in the service of the government of Guam shall have, as a reasonable measure of job performance, minimum requirement of a high school diploma or a successful completion of General Education Development (GED) test or any equivalent of a general education high school program, apprenticeship program or successful completion of a certification program, from a recognized, accredited or certified vocational technical institution, in a specialized field required for the job, pursuant to Public Law 29-113.

Documentation Requirements
To validate credentials you may claim, (e.g., High School Diploma, College Transcript, DD-214, etc.), an original or certified copy of the document(s) must accompany each employment application you are applying for with your legal signature. Applicants shall be responsible to provide all required documents for each employment application submitted and failure to provide proof may result in disqualification. **For more information, please contact the Recruitment Branch at 475-1141/1128/1274.**

Prohibition Pursuant to P.L. 28-98
No person convicted of a sex offense under the provision of chapter 25 of Title 9 GCA, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA in Guam, or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed on the Sex Offender Registry shall work in any agency or instrumentality of the government of Guam.

Examination Requirements
Applicants will be rated on a scale between 70.00 and 100.00 percent on the basis of their training, education and experience in relation to the requirements of the position.

Interviewing Procedures
A personal interview or interview by telephone (if off-island) will be held by the appointing authority or his designee for all eligibles referred via certification.

BIOLOGIST I
OPEN COMPETITIVE EXAMINATION

Employment Medical Examination
All applicants accepting employment must undergo a medical examination and be declared by the physician as capable of performing the duties of the position being hired for.

Work Eligibility
When offered a position, you will be required to provide proof of identity and eligibility for employment in the United States as condition of employment.

Drug Screening
Applicants selected for and offered employment with the Government of Guam shall undergo and pass a mandatory drug test before being employed. This also applies to employees selected for Test Designated Positions (TDP), failure to submit or pass such drug test shall be grounds for rescinding the offer of appointment. In addition, persons who have applied for, or are seeking reemployment/reappointment in the government and previously had a non-negative drug test result must meet certain conditions to be re-drug tested for employment. For more information, see **DOA Circular 2023-014** located under the heading, "DOA HR Circulars", on the Resources page of the following website: **www.hr.doa.guam.gov/resources**

Police & Court Clearances Requirements
If selected for this position, your selection will be **conditional** pending submission of a recent police and court clearance, and taking and passing a drug test (see Drug Screening section of the announcement). The hiring department will send a written notification to you explaining these requirements. You will have ten (10) calendar days from the date of your written notification to submit police and court clearances that are no older than one (1) month from the date of your written notification. The cost of the clearances is your responsibility. If you do not have any conviction or conditions that would warrant rescinding the job offer, and pass the drug test you will be notified of your start date.

Where to Apply
Submit job applications at the Department of Administration, Human Resources Division 2nd floor, ITC building, Tamuning, between the hours of 8:00 a.m. – 5:00 p.m., Monday through Friday. **Individuals with disabilities who require special accommodation should contact this office prior to any scheduled examinations or interviews. OUR OFFICE WILL BE ACCEPTING APPLICATIONS ELECTRONICALLY. PLEASE EMAIL YOUR APPLICATION(S) TO: DOAJOBS@DOA.GUAM.GOV**

For More Information
Call or visit us at the Department of Administration, Human Resources Division at (671)475-1141/1128. In addition, job announcements and employment application forms are accessible to download at Department of Administration's website at **www.hr.doa.guam.gov**. For further information, you may email **doajobs@doa.guam.gov**.

Rena Borja
Director of Administration

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