

BUILDING INSPECTOR SUPERVISOR

NATURE OF WORK IN THIS CLASS:

This is complex technical and supervisory building inspection work.

Employees in this class supervise and participate in the inspection of buildings and enforcement of local and national building codes and standards.

ILLUSTRATIVE EXAMPLES OF WORK:

Supervises staff activities and monitors and evaluates contracted on-site inspections..

Supervises and participates in plan checking; discusses and investigates complaints concerning building code violations; checks and reviews plans and specifications for conformity to building code requirements; recommends appropriate assistance or enforcement action on existing and new structures; initiates legal action in case of unremedied violations.

Provides comprehensive technical code and zoning information and assistance to local industry and the general public.

Recommends and implements improved standards, materials, codes and inspection methods.

Supervises training of employees in inspectional and technical procedures.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of local and national uniform building codes and standards.

Knowledge of the materials, methods and techniques used in the building construction trade.

Ability to supervise the work of others.

Ability to read and interpret building construction plans and specifications and to recognize deviations from such plans in the construction process.

Ability to recognize conditions likely to result in failure of supporting walls, foundations or structures.

Ability to enforce building codes and regulations with tact, firmness and impartiality.

Ability to make decisions in accordance with appropriate program guidelines.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

Skill in the safe operation of a motor vehicle.

MINIMUM EXPERIENCE AND TRAINING:

(A) Five years of progressively responsible experience in the building construction trade, including one year at the skilled level, two years of experience as a Building Inspector II or equivalent work and graduation from high school; or

(B) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION:

Possession of a valid driver's license.

Established: July 1980



DAVID R. FLORES, Executive Director
Civil Service Commission